

BURNLEY & DISTRICT U3A

10th ANNUAL GENERAL MEETING

Thursday, 28th April, 2016

AGENDA

- 1. Welcome by Chairman**
- 2. Apologies for absence**
- 3. Minutes of previous Annual General Meeting**
- 4. Matters arising**
- 5. Chairman's Report**
- 6. Treasurer's Report**
- 7. Acceptance of Treasurer's Report**
- 8. Election of Officers**
- 9. Election of Committee Members**
- 10. Any other business**
- 11. Date of next Annual General Meeting**

BURNLEY & DISTRICT U3A

Receipts and Payments Account and Balance Sheet for the year ended 31st December 2015

Receipts	2015	2014	Payments	2015	2014
	£	£		£	£
Subscriptions	4452	4485	Meetings		
Monthly Meetings Visitors	148	191	Monthly Meetings Hall Hire	720	720
Groups - Handbells, History	19	540	Speakers	572	360
Monthly Book Stall	82	124	Refreshments	106	55
St James Street		56	Display Board	150	
Calendar Sales	535	665	Groups		
Miscellaneous	8	20	Start Up	25	25
			Handbells		470
			Leaders' Meeting	224	50
			Photography Gp Speaker	60	
			Print Calendars	380	
			Website Hosting	108	
			Printing newsletter	107	155
			Postage newsletter	153	272
			Other printing postage stationery	168	216
			U3A News Postage	501	443
			Capitation Fee	889	830
			CVS	15	15
			CLA Licence	60	60
			Miscellaneous	43	515
			total	4281	
			Surplus c/d	964	1895
Total	5245	6081	Total	5245	6081

Balance Sheet as at 31st December 2015

	£		£
Previous year b/f	6464.82	Cash in hand	25.23
Add current year's surplus	963.86	HSBC Bank	7506.31
			<u>7531.54</u>
		Less unpaid cheques	-102.86
	<u>7428.68</u>		<u>7428.68</u>

Melinda Jackson
Treasurer 3rd March 2016

From the information supplied, the above Receipts and Payments Account and Balance Sheet gives, in my opinion, a true and fair view of the state of affairs of the Burnley & District U3A on 31st December 2015.

Stephen Hughes
Independent Examiner 10th March 2016

Minutes of the 9th Annual General Meeting of Burnley & District U3A Held on Thursday, 23rd April, 2015

1. The members were welcomed to the Annual General Meeting by the Chairman, Alan Wiseman.
2. **Apologies for absence:** Apologies were received from Melinda Jackson, Peter and Sue Hughes, Molly Haines, Ann Bullas and Val Edmondson.
3. **Minutes of previous Annual General Meeting:** These were presented to the meeting . It was proposed by John Braithwaite that they be accepted as a true record, seconded by Gil Beeke, passed unanimously.
4. **Matters arising:** There were no matters arising.
5. **Chairman's Report:** Having completed his first year of office Alan Wiseman reported another successful year. Speakers at the monthly meetings had covered a wide range of topics and displays had been provided by the Craft, Painting and Drawing and Photography Groups, together with an exhibition by the Local History Group. The hard work of the Group Leaders and their teams in setting up these displays was acknowledged. The Photography Group also produced another popular calendar.
The website, edited by John Bridge, is increasingly popular and is a useful advertising medium and means of communication.
Interest groups continue to flourish and hover around the 28-30 level.
Two meetings have taken place with our local Cluster Group comprising Burnley, Clitheroe, Todmorden and newcomers Longridge U3As, together with an officer from the NW Region. Ideas were exchanged, problems aired and events reported on.
Two Committee members have completed their terms of office: Jacqui Devlin, Speakers' Secretary for many years, and John Hartley, Treasurer and Past Vice Chairman, who has done sterling work keeping our finances in order. Both were founder members of Burnley U3A 8 years ago and they were thanked for their hard work and time committed over this period. They were wished well in their retirement.
The teamwork and co-operation required in running any organisation was recognised and Officers, Committee Members, Group Leaders, volunteers of the Tea Rota, Hall Set-up team and technicians were thanked together with Elena, the Chapel caretaker, who works quietly in the background.
6. **Treasurer's Report:** The Accounts for year ending 31st December, 2014 were presented showing a balance of £6464.82.
Subscriptions showed an increase due to membership rising from 237 to 255. Visitor numbers increased from 73 to 95.
Monthly book sales at £124 were slightly lower but October sales of £9 were donated to charity.
Sales of the Local History Group's book on St. James' Street showed a loss of £14 but this is offset against a profit of £284 from previous publications.
Calendar sales by the Photography Group showed a profit of £140, giving them a balance of £305 in the main account.
A miscellaneous item of £20 is a refund from the Trust for indifferent service received by a member at the National Conference in Nottingham.

On four occasions during the year there were no speakers' fees.

The postage on the monthly newsletter has doubled over the year and postage on the "Third Age Matters" also increased by 9%.

The Secretary's expenses include £56.40 for printing new brochures and papers for the AGM. Some of the Treasurer's expenses were carried over from the previous year.

The Capitation Fee was increased and applied to our increased membership.

Miscellaneous items included printing the calendar and history book, a trolley for the projector, Domain name, membership refund, Auditor and lamination.

7. Acceptance of Treasurer's Report: Proposed by Rhoda Gouldsbrough, seconded by Margaret Heyworth and passed unanimously.

8. Group Co-ordinator's Report: In the past year three new groups started; thanks were given to John Bridge for initiating the Computer Assistance Group and to Tony Mackie for starting the Bridge and Chess Groups. Unfortunately the proposed Rossendale Luncheon Club and French Literature did not have enough support.

Members were reminded that information about groups can be given via the "Group of the month" slot at the general meeting, tables around the hall and photos or information on the website.

The Gardens group ended; thanks were given to Rhoda Gouldsbrough and Margaret Bushby. It was suggested that maintaining a group can be done by a sub-committee, by leadership moving around interested members, or specific subjects being presented by individual members.

Various methods of learning, such as MOOCS and the BBCiWonder were suggested, along with the reciprocal agreement with Clitheroe, Todmorden and Longridge to attend their groups.

The Group Leaders' meeting in October was very lively and induced debate, particularly about the use of computers as a means of communication. A more leisurely meeting, which included lunch at Molly Rigby's, in February, served as a thank you to all Group Leaders. These thanks were reiterated.

Ending on a sad note the untimely death of John Barnes was recorded and thanks were given for his invaluable contribution in leading the Walking and Spanish Groups.

9. Election of Officers: Freda Whittle retired from the post of Vice Chairman. John Green was the only nomination received for Vice Chairman. Andrew Gill proposed that this be accepted. Margaret Jones seconded and it was accepted unanimously.

Melinda Jackson was the only nomination received to the post of Treasurer. Pam Wood proposed that this be accepted, Gil Beeke seconded and it was accepted unanimously.

Margaret Bushby was the only nomination received for the post of Secretary. Gwyn Markin proposed that this be accepted, Sandra Clarkson seconded and it was accepted unanimously.

10. Election of Committee members: Marjorie Philp, Freda Whittle and Gwyn Markin had served two years but were willing to stand for re-election. There being no other nominations it was suggested they be appointed en bloc. John Braithwaite proposed this Pam Wood seconded and it was accepted unanimously.

11. Any other business: There was no other business.

12. The next Annual General of Burnley & District U3A will be on the 28th April, 2016.