

## Burnley and District U3A

### Minutes of the Committee Meeting held at the Unity Centre Padiham July 7th

Present S.Limmer, M Bushby F Whittle J Bridge A Wiseman P Ferguson B Hayman

1 Apologies for absence G Markham M Hartley P Hartley M Philp.

#### 2 Minutes of the previous meeting

Adjustment item 7 treasurer's report should read £10.50 not £10.15.

The minutes were accepted and signed off.

#### 3 Matters arising

Sheilah apologised for not mentioning the hearing loop at the main meeting .

A.G.M. to possibly formalise the idea of an earlier start or discuss this at another meeting . It could possibly start at 2.00pm. with the AGM . We could also look at leaving the speaker space free for the 2018 meeting .All we can do is continue to experiment.

We will continue with the change of day to Thursday for committee meetings for the next 2 meetings.

The venue for the "planning ahead " meeting was changed then eventually cancelled.

The BPRCVS fee has been paid.

#### 4 Correspondence and Secretary's report

There has been no correspondence

Secretary's Report

Received from the Trust

Conference information with a copy of the conference programme and AGM information. Booking is now open.

Diaries are now in stock and can be ordered online

New national Subject advisors for Gardening, Craft and Cryptic Crosswords.

Election of Officers. Nominations are requested for the posts of Chair ,Vice Chair (2) and Treasurer.

Jenny Carley has completed 3 years service so nominations are required for a NW Trustee.

A copy of the article by the Chairman which appeared in the Spring issue of TAM , asking for members' views on how the U3A might go forward.

A flier from the Financial Conduct Authority about avoiding investments scams. We are asked to share this with members and encourage them to look at the FCA website

Speakezee is a free searchable database of over 2000 expert speakers.

A reminder that the CLA Licence renewal date is 1<sup>st</sup> August . Cost £60; maybe done online in the members section of the website , or by post.

Due to printing problems 3<sup>rd</sup> Age Matters will be 2/3 weeks late.

It will be announced in TAM that Samantha Mauger will be joining the trust as its new Chief executive.

Any views on how the U3A may go forward may be put s a future agenda item.

There is still a definite N/S divide and it's felt there should be more promotion and support for northern events.

Jenny Carley's position will be mentioned at the general meeting.

#### 5 Treasurers report.

On June 24<sup>th</sup>

1 there were 242 members (2015 234)

2 the main bank account £8911.48

social account £677.10

Major items of expenditure have been as expected £456 for direct mailing of TMA and £903 for the annual capitation fee.

3 Photography group missed asking for the committee's approval of the expense of printing the calendar for 2017, at a cost of £200 for 50 copies. The main photography group's account stands at £95 surplus so the main account needs to cover £105 costs. In the absence of a whole committee approval, the Chair, Secretary and treasurer gave their go ahead for this expense.

4 Making payments online from both the main and Social accounts is proceeding smoothly. However, the bank process requires only one signature, whereas our mandate and constitution require 2. I therefore intend to introduce for audit purposes as internal authorising record sheet for payments.

5 Group Leaders are requested to pass their group accounts for Jan/July 2016 to MJ as soon as possible.

Regarding the volume of monies in the current account and its very low interest rate of 0.05% it may be worth keeping in mind the possibility of moving £5K to a higher interest account.

#### 6 Group Coordinators Report

1 All group Leaders have been contacted to confirm that our Web editor JB would be forwarding on website requests for info. Regarding their particular group. Gave 2-3 weeks for response should there be any objections. None have been received and AW will give JB an updated list of Group Leaders' emails in order to proceed.

2 Reminded all Group Leaders that everyone attending their group should be a fully paid up member of the U3A

3 A possible History group is being considered by Brenda Hayman. Initially this would be a series of Powerpoint presentations on pre-Columbian American history. Brenda would like some tuition on Powerpoint presentations first and a member of the Computer group has volunteered to help.

Once Brenda is happy with her presentation skills we will go ahead and advertise the plan. This could even take the form of several short courses.

#### 7 Publicity Officers report

There was nothing specific to report.

Several committee members need new badges and photographs.

An email is sent to the Burnely Express advertising the monthly meeting. This had recently been inserted automatically but they may occasionally need a reminder

#### 8 Web Masters' report

There has been no copy for updating the site from Group Leaders

There has been some interest in the Facebook page. Members can email either JB or Stuart Thorne to have items put on the FB page.

#### 9 Speaker Secretary Report

Pat distributed a list of speakers booked through to 2017.

PF pointed out that August will see our 100<sup>th</sup> speaker.

It was pointed out 2017 will be our 10<sup>th</sup> year and it was proposed to look at some form of celebration probably at the AGM.

10 AOB

Celebrations for the 10<sup>th</sup> anniversary could be put on the agenda for the next meeting.

MB distributed information for the last joint meeting . The next joint meeting will be in Todmorden on September 12<sup>th</sup>.

Date of the next meeting

September 8<sup>th</sup> 10a.m. at the Unity Centre Padiham