

BURNLEY & DISTRICT U3A

Agenda for Committee Meeting – Tuesday, 4th October, 2016 at
10.00 a.m. at Unitarian Chapel, Padiham

1. Apologies for absence
2. Minutes of previous meeting
3. Matters arising
4. Correspondence received and Secretary's Report
5. Treasurer's Report
6. Groups Co-ordinator's Report
7. Publicity Officer's Report
8. Web Editor's Report
9. Speakers' Secretary's Report
10. December Meeting – Alan to report progress
11. 10th Anniversary celebrations
12. Management of monthly meeting
13. A.O.B.
14. Next meeting