

BURNLEY & DISTRICT U3A

11th ANNUAL GENERAL MEETING

Thursday, 27th April, 2017

AGENDA

- 1.** Welcome by Chairman
- 2.** Apologies for absence
- 3.** Minutes of previous Annual General Meeting
- 4.** Matters arising
- 5.** Chairman's Report
- 6.** Treasurer's Report
- 7.** Acceptance of Treasurer's Report
- 8.** Election of Officers
- 9.** Election of Committee Members
- 10.** Any other business
- 11.** Date of next Annual General Meeting

BURNLEY & DISTRICT U3A

Receipts and Payments Account and Balance Sheet for the year ended 31st December 2016

Receipts	2016	2015	Payments	2016	2015
	£	£		£	£
Subscriptions	4081	4452	Meetings		
Monthly Meetings Visitors	96	148	Monthly Meetings Hall Hire	720	720
Groups - Handbells, History		19	Speakers	511	572
Second Hand Books	143	82	Refreshments	93	106
St James Street, Palatine Sq	27		Display Board		150
Calendar Sales	450	535			
Miscellaneous		8	Start Up Groups	25	25
			Leaders' Meeting	189	224
			Photography Gp Speaker		60
			Print Calendars	350	380
			Website Hosting	108	108
			Printing newsletter	170	107
			Postage newsletter	266	153
			Other printing postage stationery	35	168
			TAM Postage	456	501
			Capitation Fee	903	889
			Burnley CVS	15	15
			CLA Licence	60	60
			Miscellaneous	13	43
			Total	3914	4281
			Surplus b/d	883	963
Total	4797	5244	Total	4797	5244

Balance Sheet as at 31st December 2016

	£		£
Previous year b/f	7428.68	Cash in hand	20.33
Add current year's surplus	883.00	HSBC Bank	8400.41
			<u>8420.74</u>
		Less unpaid cheques	-109.06
	<u>8311.68</u>		<u>8311.68</u>

M Jackson
Treasurer 5th March 2017

From the information supplied, the above Receipts and Payments Account and Balance Sheet give, in my opinion, a true and fair view of the state of affairs of the Burnley & District U3A on 31st December 2016

S Hughes
Independent Examiner 14th March 2017

Footnote: funds held by Interest Groups at 31st Dec 2016 amount to £347 and are in addition to the above.

**Minutes of the 10th Annual General Meeting of Burnley & District
U3A
held on Thursday 28th April, 2016**

- 1.** The members were welcomed to the Annual General Meeting by the Chairman, Alan Wiseman.
- 2. Apologies for absence:** Peter and Sue Hughes, Keith Hudson, Barry and Maureen Brown, Ann Bullas, Eddie Gullick.
- 3. Minutes of previous Annual General Meeting:** These were presented to the meeting. It was proposed by Gwyn Markin that they be accepted as a true record, seconded by Maureen Hartley. They were accepted unanimously.
- 4. Matters arising:** There were no matters arising.
- 5. Chairman's Report:** Alan Wiseman reported another successful year. Membership numbers were comparable with previous year with 260 in February, compared to 258 in 2015. He observed that new members are essential to maintain numbers and to bring fresh interests and energy; as with the recently formed Ukulele Group led by Terry Ferguson. Also the sole nominees for Chair and Vice Chair were both relative newcomers, having been members for less than a year. The monthly meetings continue to be well attended necessitating the moving of the refreshments into the Centenary Hall. Guest speakers have been well received and Pat Ferguson was thanked for her work. Talks are booked well into 2017. The number of interest groups has remained steady at 28-30. Group leaders were thanked for their hard work and dedication. In February a Group Leaders' meeting was held, chaired by John Green who took over as Groups' Co-ordinator on the resignation of Barbara Milne, due to her other commitments. The meeting enabled Group Leaders and Committee members to air concerns and offer support. Melinda Jackson reviewed the financial aspect of running a group, the format of the Newsletter was discussed and the current format endorsed. Maureen Hartley was thanked for her editorship. The Photography and Painting and Drawing Groups uplifted spirits with their Christmas displays and the Photography Group again produced a well received calendar. Freda Whittle set up our Christmas tree in the Chapel. During the year the Committee has held bi-monthly meetings the Minutes of which are available on our website. In November a new "Beacon" computerised data storage system being promoted by the U3A Trust was investigated but was felt to be too complex for our needs at the present time. The local Net of U3As has expanded to five members: Burnley, Clitheroe, Todmorden and the recently formed Hyndburn and Longridge groups. They meet every six months to offer mutual support and exchange ideas. All five members are covered by the reciprocal agreement for attending interest groups. At this, his last meeting as Chairman, Alan thanked Committee Officers and Members for their support over the past two years. He greatly valued the friendship and understanding shown by the general membership and thanked the volunteers who made the monthly meetings run smoothly and provide a satisfying experience. At the

previous A.G.M. he had felt confident that teamwork would guarantee another successful year. He had been proved correct.

6. Treasurer's Report: The balance sheet has been distributed and the Treasurer was open to questions. There were none. Members were thanked for renewing their membership. Online banking has been set up and subscriptions can be paid directly but enrolment forms are still necessary.

7. Acceptance of Treasurer's Report: Proposed by John Hartley, seconded by Margaret Jones and accepted unanimously.

8. Election of Officers: Alan Wiseman, Chairman, having served two years stood down. There was only one nomination received: Shelagh Limmer. Gwyn Markin proposed that this be accepted, seconded by Doreen Rawcliffe, it was accepted unanimously.

Peter Hartley was the only nomination received for the position of Vice Chair. Alan Wiseman proposed and Ronnie Pollard seconded, that this be accepted. It was accepted unanimously.

9. Election of Committee members: Pat Ferguson, Brenda Hayman and Alan Wiseman had served two years but were willing to stand for re-election. There being no other nominations it was suggested they be appointed 'en bloc'. Proposed by Molly Haines and seconded by Jean Sim this was accepted unanimously.

10. Any other business: There was no other business.

11. The next Annual General Meeting of Burnley & District U3A will be on the 27th April, 2017.