

Burnley and District U3A

Minutes of the Committee Meeting held at the Unity Centre Padiham March 28th

Present S.Limmer, M Bushby F Whittle J Bridge A Wiseman P Ferguson B Hayman M Philp P Hartley M Jackson

1 Apologies for absence G Markin

2 Minutes of the previous meeting

The minutes were accepted and signed off.

3 Matters arising

The computer for the Photography group has been purchased, it is an HP 8gig Pavilion

4 Correspondence and Secretary's report

Received from the Trust

Annual return /Capitation receipt , passed to treasurer

Direct mail statement 2016-17

Nominations are requested for the NEC for the positions of Chair, Vice Chair (2) , and Treasurer

A research guide "Getting involved in research " available as a booklet or a pdf download

North West diary date

March 27th Greater Manchester Literary Day

March 31st Cumbria Network energy Conference

May 19th Finance and Charity Law Liverpool

June 7th N.W. regional AGM & Conference Manchester

June 21st Learning in the Future Warrington

Aug 29th -Sept1st NW Regional Summer School Newton Rigg

Renewal of CVS subscription is due at a cost of £15

Sharon Walkden from the Stroke Prevention group has replied and they are willing to put up a display to be seen during refreshments after the main meeting .

5 Treasurers report.

1 At 24th March members for 2016/17 stood at 270 which is the number to be used in calculating capitation , payable this year at £3.50 per head. Enrolments for the coming year now number 181

2 at 24th March the Main bank account showed a balance of £9748.88 and the Social bank account held £751.90

3 Outgoings to note since the last meeting are £579.99 for computer equipment agreed at the last meeting and £150 for the Group Leaders meeting in Feb. I April the capitation fee of £945 will be paid to the Third Age Trust. Estimated costs for the 10th Anniversary celebration are not yet available.

4 a copy of the Annual accounts were available for inspection , they had been reviewed by our Independent Examiner Stephen Hughes . He made a few comments which are : the funds held by the Interest Groups should be included in the Receipts and Payments statement , not just as a footnote; the surplus in the cash box is a small amount; cheques should be signed only when all payment details have been entered. Steve was happy to sign off the accounts.

Questions were asked about postage costs to members who don't receive the newsletter electronically , these were thought to be minimal at the moment .

A motion was put forward " that the continued provision of the newsletter by post was a necessary service to members " this was unanimously agreed . further discussion on the subject may be needed at it could be put on the agenda for a future meeting .

6 Group Coordinators Report

1 The Web continues to bring in queries regarding membership of various groups these are dealt with by Alan and the queries passed on to Group Leaders, Language queries outnumber all others at the moment , maybe due to college courses being expensive.

Two new members have joined the German group. Accommodating people's requirements is often covered by inviting them to a taster session.

An additional Spanish for Beginners group would be a good idea if a group leader could be found.

The room situation at the Library has been resolved.

2 Sadly Maureen is too unwell to lead the Latin or Folk Dancing groups . Eric Bushby is standing in too keep the dancing group going .

3 Play Reading is suspended for the moment due to low numbers.

4 Singing for Pleasure is cutting back to 1 meeting a month

5 the Ukulele group is continuing under the deputy leadership of Winston while terry is recovering

7 Publicity officers report

New leaflets have been put in Burnley, Padiham and Accrington libraries.

8 Web Masters' report

Enquiries have been made by some members about the size of font in the newsletter. The newsletter could be produced in A4 format but this would increase the cost. It was decided to leave things as they are at the moment but to make a note of the number of people wanting a larger font.

9 Speaker Secretary Report

A speaker, who does monologues , jokes and songs , has been booked for the Christmas meeting.

Pat gave out the list of speakers for the next year

10 Anniversary celebrations

136 tickets have been claimed out of the 150 available , this includes the members who will be involved on the day and visitors. Tickets are still available to be claimed at the next monthly meeting.

Alan will remind group leaders to let him know where they are up to in their preparations and timings , so Peter can work out a running order.

Eunice has agreed to make a short speech to start things off , outlining how our U3A started. It was thought Gill Russell may wish to say a few words.

The Walking Group will be the last on the programme

It will be necessary for the sub - committee to meet again soon.

11 Arrangements for the AGM

Job specs and nomination papers were available at the last open meeting.

There has been little interest.

Eddie Gullick a previous membership secretary has said he would be willing to do it for 1 year with help . as Jean Simm has expressed an interest it may be that they could work together.

There can be up to 12 on the committee

If nobody is nominated it is possible to appoint someone at the meeting.

The AGM will begin at 2pm

The formal agenda will go out with the minutes.

The AGM is April 27th

12 proposed purchase of a computer for the Membership secretary

It was unanimously agreed to purchase a basic computer for the Membership Secretary and also the Treasurer, this would make it easier to work within data protection guidelines .

Prices will be obtained and looked at, at the next meeting

13 AOB

Margaret will forward the minutes of the cluster group meeting to anyone who wants them .

Thanks were given to Marjorie for her work as Membership Secretary and she was informed that it would be possible for her to remain in the committee if she wished to do so.

Date Of Next Meeting

May 2nd 6pm Padiham Unitarian Chapel