

BURNLEY & DISTRICT U3A

Agenda for Committee Meeting – Tuesday 5<sup>th</sup> September, 2017 at  
6.00p.m. at Unitarian Chapel, Padiham

1. Apologies for absence
2. Minutes of previous meeting
3. Matters arising
4. Correspondence received and Secretary's Report
5. Treasurer's Report
6. Groups Co-ordinator's Report
7. Publicity Officer's Report
8. Web Editor's Report
9. Speakers' Secretary's Report
10. Recruitment of Membership Secretary
11. Cluster Group meeting 11<sup>th</sup> September
12. Recruitment of new Committee members
13. Groups Questionnaire and proposed meeting
14. Protocol for collections at monthly meetings
15. A.O.B.
16. Next meeting

