

Burnley & district U3A

Minutes of the committee meeting held at the Unity Centre Sept 5th 2017

Present P Hartley ,A. Wiseman M Bushby ,M Philp, P Ferguson S Rawlinson
S.Limmer M. Jackson B Hayman

R Haythornthwaite F Whittle J Bridge S Rawlinson

1 Apologies P Ferguson

2 Minutes of the last meeting these were accepted and signed off.

3 Matters arising

The 10th anniversary celebrations had not been in the Burnley Express SL will follow up.

The question arose as to where the photography group's lap top is kept , as Stuart Thorne keeps it his details are necessary for insurance purposes .

Two people had volunteered to help with the buddying system for new members. Sonja had spoken to them prior to the meeting . It was suggested that an occasional coffee morning to welcome new members would be an idea.

The new microphones had been bought and used successfully at the monthly meeting

4 Secretary's report and correspondence

The minutes of the committee meetings are available on the web site

Information boards. These are available to communicate with members and were placed at the front of the hall by the publicity officer .

Dissemination of information to members will be put as an item on the agenda for the next meeting .

Cards with helpful hints for members are available

The legal helpline available to all members is to be discontinued, advice on U3A legal matters will be covered on a case by case basis.

5 Treasurer's report

1. At 31st August the number of members for 2017-2018 stood at 245 compared with 253 for the same date last year. The difference of eight represents a drop of 3% since last year.

2. At 24th August the main bank account showed a balance of £7,691.06 which represents a drop of 12% on the balance a year ago (£8,760.58). The social bank account held £709.40 at 24th August.
3. Outgoings to note from the main account since the last meeting are £250 for printing 50 copies of the book on prominent Padiham people, £79.99 on new audio equipment for the monthly meetings, £60 for the CLA licence provided by the Third Age Trust (for copying copyright material for our use), and £90.43 on final expenses for the 10th Anniversary event in May. Total expenses for this event now amount to just under £300.

From the social account £335 was paid for the coach for the visit to Arley Hall on 2nd August.

4. Forthcoming expenses are expected to include £100 for printing a further 20 copies of the Padiham people book as the original print run has run out. There will also be a coach to York for the outing to Jorvik later this month and a supplement of £40 for the larger coach that was used for the Arley Hall trip.
- Report accepted and no questions

6 Group Coordinator

Italian has been suggested as a new group. The forms for the survey for new groups will be printed off by New Age for the next meeting . this can be put on the web site or posted out to members without internet .Suggestions can be emailed to Alan who will collate the results.

Result can be analysed and an afternoon meeting could be organised for those who have expressed an interest. The groups that have generated most interest would be the first to be set up.

7 Publicity Officer's report

The Burnley express has been contacted over the last few months but no details have been published

The report on the celebration with photographs was sent in but again not published

Sheilagh will contact them as Chair

Pat has contacted Andrew Stephenson to say we will not be doing the Pensioner Fairs

8 Web Editor report

The web site continues to be updated regularly but some group leaders still do not send in information so their pages remain the same

There has not been a lot of input on social media , but we now have a Facebook and You tube site which include video of the hand bell ringing

The address of the venue needs to be put on the newsletter.

9 Speaker Secretary

Nothing to report this month all the speakers are booked for the near future

10 Recruitment of membership secretary

Roger is interested in this position if he is given more training . He needs to be elected onto the committee . A special general meeting will be held at the October open meeting for this purpose , Sheilagh will announce this at the September open meeting

11 Cluster group meeting 11th Sept.

Sheilagh has done the report for the Burnley and District U3A . It is suggested that observers are invited to meetings to encourage people to join the committee

Gift Aid will be on the agenda

12 Recruitment of new committee members

We need to have this under consideration in plenty of time for the AGM. Personal approached to people who we think may be interested may be a better way, inviting them to observe a committee meeting . also encouraging more involvement through the groups .

13 Groups Questionnaire and proposed meeting

This was discussed in the group coordinators report

14 Protocol for collections at monthly meetings

The questions was asked if we regularly had collections for members who had passed away . This had happened with Margaret Jones , but was an

exception as she had been a founder member . It was decided that this should be left to personal choice and not a collection at an open meeting , condolences would officially besent from the committee in future.

15 AOB

There was no other business

Date of next meeting

Nov 7th Hameldon room Unity centre.